

Privacy Statement Contec B.V.

1. Introduction

1.1 This statement is intended to inform you about the processing of your personal data by Contec B.V. (hereinafter: Contec). Contec processes personal data for the purposes of its services and agreements with suppliers, resellers of products (hereinafter: resellers) and customers, in connection with your visit to the website www.contec.nl (hereinafter: the Website) and in connection with marketing (including newsletters).

1.2 For these processing operations, Contec is the 'controller' within the meaning of the General Data Protection Regulation. Contec is located at Kopersteden 24-4, 7547 TK Enschede. For privacy-related matters, Contec can be reached at the following e-mail address: privacy@contec.nl.

2. Personal data

2.1 We process the following categories of personal data:

- Name and, where applicable, job title;
- Company name of the company where you work;
- Contact details such as your e-mail address and personal telephone number;
- Marketing preferences (whether or not you receive, or wish to receive, the newsletter or other direct marketing);
- Payment details and personal data that you provide in your communication with us. If you also provide us with personal data of others without us asking for it, you are yourself responsible for assessing whether this is permitted;
- Browsing behaviour on the Websites.

3. Purposes and legal bases

3.1 We process your personal data for the following purposes:

- Communication between you and Contec. This may relate to an existing customer relationship as well as to communication with parties interested in Contec or FileCap;
- Performing our services. This includes data for contract and customer management, carrying out support activities for customers, and requesting licences for our resellers or their end customers;
- Keeping in contact with potential future customers and business relations;
- Sending newsletters and other communications for commercial purposes about our products and services and related products and services;

- Analysing the use of the websites and the newsletters, in order to assess the effectiveness of our communication.

3.2 We process personal data on the basis of the following legal grounds:

- Necessary for the performance of an agreement with you, if you as data subject are a party to that agreement;
- On the basis of a legal obligation, in particular statutory retention obligations under tax law;
- Legitimate interest of Contec;
- In certain cases we will need your consent in order to process your personal data. You may withdraw your consent at any time.

4. Retention periods

4.1 Contec will not retain your personal data for longer than is necessary for the purposes stated in Article 2.

4.2 Your personal data may be retained for longer insofar as this is necessary to comply with legal obligations, such as tax retention periods.

5. Recipients

Where necessary, Contec may pass on your personal data to the following categories of recipients:

- its suppliers, where this is necessary for requesting a licence on behalf of a reseller or its end customer;
- direct marketing companies for handling our direct marketing mailings;
- advertising networks for displaying advertisements on other websites based on your use of the Website;

6. Your rights

6.1 You have the right to request from us access to, and rectification, data portability, erasure and restriction of, your personal data, and to object to the processing. You also have the right to lodge a complaint with the Dutch Data Protection Authority (Autoriteit Persoonsgegevens). We will inform you as soon as possible of the action taken, or to be taken, on your request. Where your personal data are processed for direct marketing purposes, you have an absolute right to object. This means that direct marketing will always be stopped if you object.

6.2 Insofar as the processing of your personal data is based on consent, you have the right to withdraw that consent at any time. However, this does not have retroactive effect. Withdrawing your consent may mean that Contec is unable to provide certain services, or is no longer able to provide them in full.

7. Changes

This privacy statement may be amended or supplemented. We publish the most recent version of this statement on the Website.